**Pre-course self-assessment form (to be completed on moodle)**

This training evaluation form enables us to assess the training's impact. It must be completed at the beginning and end of the course. These forms are an integral part of the course itself.

**SESSION NAME
TRAINING DATES
PLACE OF TRAINING
FIRST NAME :**

For each objective, please estimate your skill level. Please place a cross (X) in the box corresponding to your pre-training skill level.

*0 = not at all capable 5= fully capable*

| *0 = Not capable 5 = completely capable* | 0 | 1 | 2 | 3 | 4 | 5 |
| --- | --- | --- | --- | --- | --- | --- |
| Identify the benefits of a MEAL policy for project teams and international management. |  |  |  |  |  |  |
| List the components of a MEAL system and their definitions. |  |  |  |  |  |  |
| Understand the main concepts and issues surrounding MEAL |  |  |  |  |  |  |
| Identify monitoring and evaluation processes and stages at each stage of the project cycle. |  |  |  |  |  |  |
| Identify and implement M&E tools at each stage of the project cycle. |  |  |  |  |  |  |
| Identify and implement the information path - M&E tools |  |  |  |  |  |  |
| Evaluate the resources available for M&E in my project. |  |  |  |  |  |  |
| Assess the quality of project indicators. |  |  |  |  |  |  |
| Set up project dashboard parameters  |  |  |  |  |  |  |
| Analyze dashboard data |  |  |  |  |  |  |
| Use data for decision-making and project management |  |  |  |  |  |  |
| Using data for reporting |  |  |  |  |  |  |
| Identify the basic elements of data collection. |  |  |  |  |  |  |
| Prepare a quality questionnaire  |  |  |  |  |  |  |
| List the steps involved in carrying out an assessment. |  |  |  |  |  |  |